



## Internet Guidance

### Guidance for Internet Use:

The following rules apply to all pupils:

- I will ask permission before entering before entering any web site, unless my teacher has already approved that site.
- I will only use my own class login.
- I will not look at or delete other people's files
- I will not bring memory sticks into school without permission
- I will only e-mail people on the school my Mail system or people my teacher has approved.
- The messages I send will be polite and sensible.
- When sending an e-mail, I will not give my home address or phone number, or arrange to meet someone.
- I will ask for permission before opening an e-mail or an e-mail attachment sent by someone I do not know.
- I will not use Internet chat rooms.
- If I see anything I am unhappy with, or I receive messages I do not like, I will tell a teacher immediately.
- I know that the school may check my computer files and may monitor the Internet sites I visit.
- I understand that if I deliberately break these rules, I could be stopped from using the Internet or computers.

### SANCTIONS:

1. Violations of the above rules will result in a temporary or permanent ban on Internet use.
2. Additional disciplinary action may be added in line with existing practice on inappropriate language or behaviour.

I confirm that I have discussed the above guidance with my child

Signed \_\_\_\_\_ (parent/carer)